



## Information about our Micro-Project Fund

Every year, the Embassy of the Federal Republic of Germany assigns financial resources to micro-projects, to be implemented together with organizations from Guatemala and Belize. The main objective is to deepen relations and to support sustainable development in both countries.

**Applications are received from 1st of October 2020 to 31st of January 2021.**

In order to be eligible, projects must comply with the following **criteria**:

- Several people must benefit from the sustainable project, not only individuals.
- Projects which are supporting vulnerable groups (women, young people with the risk of exclusion, children, people with disabilities, etc.) are preferred.
- Preference will be given to projects referring to the following topics: a) education (support of the construction and/or renovation of school buildings), b) promotion of a culture of peace (innovative projects or activities which refer to the education for peace), c) infrastructure (construction of drainage, wells, etc.) and renewable energies (energy saving stoves, solar panels, etc.).
- One part of the project has to be implemented by the applying organization and the interested population. This part has to be clearly stated within the application.
- The project has to be finished in the same year.
- The financial support given by the German Embassy cannot exceed an amount of 16.000,- Euros.
- It is not possible to increase the granted recourses.
- The required supplies have to be acquired in Guatemala/Belize.
- The projects must not be related with other projects from the German or International Cooperation, such as the UNO, EU, UNDP, etc.
- The Embassy cannot cover personal expenditures like salaries (for example for educators) from institutions even though they are correlated with the realized project, neither finance the acquisition of computers, vehicles, land, fertilizer, seeds, plants, etc. The German Embassy cannot cover running costs, neither payments which are used for the execution of a workshop (like salaries, accommodation, catering, or traveling expenses for participants).

The following **documents/information** should be submitted as application:

- Official application letter, out filled and signed by two representatives of the organization, which contains at least one e-mail address
- Submission of two independent quotations for the goods to be purchased
- Financing scheme, clearly pointing out the amount of costs that is beard by the applicant
- Schedule of execution

Please send the application to the following e-mail address [wz-10@guat.diplo.de](mailto:wz-10@guat.diplo.de) or physically to the Embassy of the Federal Republic of Germany (Avenida La Reforma 9-55, Zona 10, Edificio Reforma 10, Nivel 10, Guatemala City).

The applications which do not comply with the above mentioned requirements will be refused automatically without any further attention. Applications without any e-mail address will either be notified.

### **More information**

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